

MINUTES

STATEWIDE INDEPENDENT LIVING COUNCIL

EXECUTIVE COMMITTEE MEETING

September 8, 2008

12:30 PM – 2:30 PM

93 Gooding Avenue, Suite 3

Bristol, RI 02809

Members Present: Rick Costa, Secretary; Liz Graves, 1st Vice-Chair; Don Phelps, Chairperson (speaker phone); Barbara Rozul, Treasurer; Heidi Showstead, 2nd Vice-Chair (speaker phone); Mary Wambach, LDA Chairperson.

Staff Present: Camille Pansa, Executive Director; Lisel Rockwood, Program Assistant.

Interpreter: Dona Lombardi.

1. Minutes of August 1, 2008: previously sent. A motion was made by Don Phelps to accept the minutes as read and seconded by Mary Wambach. Vote passed unanimously.

2. Review of October 2008 calendar: The State Planning Committee meetings will be held on the 8th and 22nd from 12:30pm – 2:30pm.

Mary Wambach, LDA Chair requested that beginning in October, the LDA meetings be changed from 1:30PM - 3:30PM to Noon - 2:00PM.

The SILC office will be closed on the 13th , Columbus Day.

PARI's annual dinner is on the 16th and a disability summit on the 24th.

3. Annual meeting agenda/educational presentation/history of RISILC: The agenda was reviewed and the new time change was noted. Mary Wambach confirmed that Sean Gill from Hamilton Relay will be doing the educational presentation. A brief history of the Council covering its progress over the past decade will be presented prior to the awards.

4. Annual reports and draft position paper due date: Camille Pansa requested the reports be sent to her prior to September 15th.

5. Vote on changes to personnel manual: The changes proposed by the Finance committee were reviewed and additional changes were mentioned. No vote was taken. It was decided to send it back to the Finance Committee to review all proposed changes.

6. Vote for gift certificate for repair of automatic door opener: Both an electrician and door company were unable to repair the door opener. The estimate to purchase a replacement opener was approximately \$3500. Drew Pansa, a construction worker for SILC landlord, Charles Millard, made an additional effort over the course of two days and several hours, learning about the engineering mechanisms, making multiple adjustments, and ultimately fixed the failing automatic opener. A motion was made by Don Phelps to give Drew a \$100 Target gift certificate to be paid from the fundraising account for his unselfish efforts and saving SILC a great deal of money. The motion was seconded by Heidi Showstead. Vote passed

unanimously.

7. Budget revision: Camille Pansa reported no revision is needed according to Ron Racine, ORS. She read a copy of the email correspondence.

Camille wrote: "...confirming our conversation of August 22. At that time, you advised that the budget revision submitted on July 28 was not necessary. The three year total (FFYs 2008-10) is important and needs to zero out, rather than each individual year. You advised to hold off on a budget revision until the third year, 2010. This October the E-2 report for 2008 will show the original budget with the actual expenses. The three year E-2 Report will show the original budget, as well as actual and projected expenses with a zero balance."

Ron response: " Yes, you are correct and your summary of our conversation is accurate. Please proceed as outlined."

Camille, Rick Costa, and Barbara Rozul will meet with the auditor on September 17th to discuss how to make projections on the 2009 budget sheet.

8. Corliss walk-a-thon: will be held September 13th. Members were asked for their support.

9. Disability Summit October 24: SILC has received an invitation to attend the URI sponsored event. Additional information will be forthcoming.

10. Independent Living Conference: varied comments were made. Kristen Connors, SILC volunteer, received an Appreciation Award.

11. Transportation position paper: Mary Wambach stated she has been unable to meet with Ron Racine concerning the transportation

paper. She will begin the redrafting and send it to him for his comments.

12. Initiatives for 2009: Liz Graves requested ideas be emailed to her. The LDA Committee will also be developing a list of initiatives at their next meeting.

13. Chairperson's Report: none.

14. Executive Director's Report: none.

15. Finance Committee Report: previously sent.

16. Leadership Development and Advocacy Committee Report: previously sent.

17. Old Business/New Business/Incoming Mail: Rick Costa is no longer able to attend the State Rehabilitation Council (SRC) meetings. Another Council Member will be asked to represent the SILC on this Council. There is a spaghetti dinner at Corliss on September 23rd which begins the Deaf Awareness Week activities. A letter from Leo Canuel, PARI, was received thanking the SILC for their support of the IL conference. A letter was received from Ashbel, T. Wall II, Pup Prison Partnership, accepting the invitation to our the annual meeting.

Respectfully submitted,

Rick Costa

Secretary